

**CHANGE ORDER APPROVAL FORM**

PROJECT: Construction Contract for Citrona Drive from Hickory St. to Beech St

CHANGE ORDER NUMBER: 1

DATE: September 20, 2023

CONTRACT NUMBER: CM3333

TO CONTRACTOR: CGC, Inc.  
7036 W. 12th Street  
Jacksonville Florida 32220

**Description:** On June 26, 2023, the contractor poured the drop curb for the CR-L ADA ramp on the NW corner of Citrona Drive and Hickory Street. Once the drop curb was poured to match the layout shown on plan sheet 9 of the roadway plans, following the requirements of the FDOT Standard Plans Index 522-002, option B, the inspector realized that the existing special emphasis crosswalk did not line up. Since the existing crosswalk was shown in the plans to remain, the curb ramp would need to be extended to line up with the crosswalk per ADA requirements.

**Reason for Change Order:** On 6/26/2023, field inspector Joe Gallup sent Arne Lash an email and photographs showing that the existing, to remain, special emphasis crosswalk did not line up with the CR-L curb ramp shown in the roadway plans on plan sheet 9 (Attachment A). On 6/27/2023, DRMP sent an email with photograph to the Engineer of Record (EOR), NFPPF, explaining that the planned CR-L ramp drop curb was laid out and poured per the plans and FDOT 522-002 index but the existing crosswalk did not match the curb ramp alignment and was out of ADA standards (Attachment B). On 6/28/2027, the EOR replied in an email with an attached PDF document describing how to adjust the planned CR-L to line up with the existing crosswalk and meet ADA standards (Attachment C). On 7/19/2023, CGC, Inc. submitted their area drawing and quantities (Attachment D). The quantities and area drawing submitted by CGC, Inc. align with CEI field measurements and costs shown in the submitted schedule of values (Attachment E).

To meet ADA requirements and build the CR-L curb ramp to line up with the existing special emphasis crosswalk, CGC removed 1.6 SY of curb previously poured per plan layout (rework), an additional 6.4 SY of existing concrete curb, type 'F' and existing 4" thick concrete sidewalk, poured an additional 12.0 SY of 6" concrete sidewalk, poured 7.0 LF of type 'F' curb previously poured per plan layout (rework), and poured an additional 9.0 LF of concrete curb, type 'F' to overrun each line item by the following amount:

- 110-4-10 Removal of Existing Concrete 8.0 SY (Attachment D): \$200.00
- 522-2 Sidewalk Concrete 6" Thick 12.0 SY (Attachment D): \$1,080.00
- 520-1-10 Concrete Curb & Gutter, Type F 16.0 LF (Attachment D): \$1,200.00

Original Contract Sum.....	\$ 221,747.00
Net Change by Previous Change Order/Supplemental Agreement.	\$ 0.00
Contract Sum Prior to This Change Order.....	\$ 221,747.00
Amount of this Change Order (Add).....	\$ 2,480.00

New Contract Sum Including this Change Order..... \$ 224,227.00

The Contract Time will be **increased or decreased (select one)** N/A days  
Previous Substantial Completion: N/A Previous Final Completion: N/A  
New Substantial Completion: N/A New Final Completion: N/A

APPROVED BY: Robert Companion DATE: 9/21/2023  
Department Head/Managing Agent

APPROVED BY: N/A DATE: \_\_\_\_\_  
Procurement

APPROVED BY: chris lacambra DATE: 9/22/2023  
Office of Management and Budget

APPROVED BY: N/A DATE: \_\_\_\_\_  
County Attorney

APPROVED BY: Taco E. Popey AICP DATE: 9/22/2023  
County Manager

APPROVED BY: N/A DATE: \_\_\_\_\_  
Klynt A. Farmer, Chairman

ATTEST: N/A DATE: \_\_\_\_\_  
John A. Crawford, Clerk of Courts

Account No(s). \_\_\_\_\_ SB 9/22/2023

NASSAU COUNTY INVITATION TO BID  
 NC21-014-ITB - CR-121, S. 14TH ST., CHESTER RD., SADLER RD., & AMELIA CONCOURSE

**SECTION 00 63 63**  
**CHANGE ORDER REQUEST FORM**

(instructions on 00 63 63-2)

No. 1

PROJECT

DATE OF ISSUANCE 7/25/2023

EFFECTIVE DATE 7/25/2023

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS  
 COUNTY Contract / Purchase Order No.: NC22-013  
 CONTRACTOR- CGC, Inc.

ENGINEER / ARCHITECT- DRMP, Inc.

You are directed to make the following changes in the Contract Documents.

Engineer's Entitlement Analysis; email and photos from inspector to initiate change; email from CEI to EOR seeking change approval; email and drawing from EOR to CEI on how to construct the change; email from contractor showing change area and quantities; schedule of values showing contract quantities and costs  
 Attachments: (List documents supporting change)

CHANGE IN CONTRACT PRICE:  Original Contract Price \$ <u>221,747.00</u>	CHANGE IN CONTRACT TIMES:  Original Contract Times <u>65, August 23rd, 2023</u>  Ready for Final Payment: <u>65, August 23rd, 2023</u> (days and dates)
Net change from previous Change Orders No. <u>   </u> to No. <u>1</u>  \$ <u>0.00</u>	Net change from previous Change Orders No. <u>   </u> to No. <u>1</u>  <u>0</u> (days)
Contract Price prior to this Change Order  \$ <u>221,747.00</u>	Contract Times Prior to this Change Order  Substantial Completion: <u>50, August 8th, 2023</u>  Ready for Final Payment: <u>65, August 23rd, 2023</u> (days and dates)
Net Increase (decrease) of this Change Order  \$ <u>2,480.00</u>	Net Increase (decrease) of this Change Order  <u>0</u> (days)
Contract Price with all approved Change Orders  \$ <u>224,227.00</u>	Contract Times with all approved Change Orders  Substantial Completion: <u>50, August 8th, 2023</u>  Ready for Final Payment: <u>65, August 23rd, 2023</u> (days and dates)

RECOMMENDED:

By: *Am M. Cook*  
 Engineer/Architect (Authorized Signature)

Date: 07/25/2023

APPROVED:

By: *Raymond Albury*  
 COUNTY (Authorized Signature)

Date: 08/04/2023

ACCEPTED:

By: *Jonathan Barton*  
 Contractor (Authorized Signature)

Date: 08/09/2023

NASSAU COUNTY INVITATION TO BID  
NC21-014-ITB - CR-121, S. 14TH ST., CHESTER RD., SADLER RD., & AMELIA CONCOURSE

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CHANGE ORDER

INSTRUCTIONS

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A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Contract Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating change order items to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed, any effect of a Change Order, thereon, should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order may be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer / Architect / Etc. initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from the County or both.

Once Engineer / Architect / Etc. has completed and signed the form, all copies should be sent to Contractor for approval. After approval by Contractor, all copies should be sent to the County for approval. Engineer should make distribution of executed copies after approval by the County.

If a change only applies to Contract Price or to Contract Times, cross out the part of the tabulation that does not apply.

## Change Order #1 Entitlement Analysis

**Description of Additional Work Request:** On June 26, 2023, the contractor poured the drop curb for the CR-L ADA ramp on the NW corner of Citrona Drive and Hickory Street. Once the drop curb was poured to match the layout shown on plan sheet 9 of the roadway plans, following the requirements of the FDOT Standard Plans Index 522-002, option B, the inspector realized that the existing special emphasis crosswalk did not line up. Since the existing crosswalk was shown in the plans to remain, the curb ramp would need to be extended to line up with the crosswalk per ADA requirements.

**Entitlement Analysis for Additional Contract Cost:** On 6/26/2023, field inspector Joe Gallup sent Arne Lash an email and photographs showing that the existing, to remain, special emphasis crosswalk did not line up with the CR-L curb ramp shown in the roadway plans on plan sheet 9 (Attachment A). On 6/27/2023, DRMP sent an email with photograph to the Engineer of Record (EOR), NFPF, explaining that the planned CR-L ramp drop curb was laid out and poured per the plans and FDOT 522-002 index but the existing crosswalk did not match the curb ramp alignment and was out of ADA standards (Attachment B). On 6/28/2027, the EOR replied in an email with an attached PDF document describing how to adjust the planned CR-L to line up with the existing crosswalk and meet ADA standards (Attachment C). On 7/19/2023, CGC, Inc. submitted their area drawing and quantities (Attachment D). The quantities and area drawing submitted by CGC, Inc. align with CEI field measurements and costs shown in the submitted schedule of values (Attachment E).

**Engineer's Estimate:** To meet ADA requirements and build the CR-L curb ramp to line up with the existing special emphasis crosswalk, CGC removed 1.6 SY of curb previously poured per plan layout (rework), an additional 6.4 SY of existing concrete curb, type 'F' and existing 4" thick concrete sidewalk, poured an additional 12.0 SY of 6" concrete sidewalk, poured 7.0 LF of type 'F' curb previously poured per plan layout (rework), and poured an additional 9.0 LF of concrete curb, type 'F' to overrun each line item by the following amount:

110-4-10 Removal of Existing Concrete 8.0 SY (Attachment D): \$200.00

522-2 Sidewalk Concrete 6" Thick 12.0 SY (Attachment D): \$1,080.00

520-1-10 Concrete Curb & Gutter, Type F 16.0 LF (Attachment D): \$1,200.00

Total cost of materials for CO-1: \$2,480.00

**Negotiated Cost:** The additional work listed above was necessitated by a plan adjustment beyond the contractor's control. The value is determined from existing contract unit prices and therefore not subject to negotiation.

### Federal Aid Eligibility

**Non-participating funding:** 7.0 LF (1.6 SY) of concrete removal was previously poured by the contractor per the plan layout, which will be considered rework by the Department and non-eligible for reimbursement. This concrete removal rework area cost is \$40.00 and is considered non-participating funds by the Department. Likewise, 7.0 LF of concrete curb and gutter, type 'F' was previously poured by the contractor per the plan layout and will be considered rework by the Department and non-eligible for reimbursement. This concrete F curb rework area cost is \$525.00 and is considered non-participating funds by the Department.

## Engineer's Entitlement Analysis

**Participating funding:** It is the opinion of the CEI that the above-mentioned adjustment to the CR-L cross walk shown on plan sheet 9 of the roadway plans, outside of the above-mentioned concrete removal and concrete F curb considered rework by the Department, should be considered eligible for Federal Aid Participation, as it provides an added benefit to the project overall and was needed to ensure the project's pedestrian facilities adhere to ADA requirements. Out of the total cost requested of \$2,480.00 by CGC, Inc., the additional project cost of \$1,915.00 is considered compensable additional costs per the contract specifications, ADA requirements, and FDOT Standard Specifications and Roadway Standard Plans.

### Summation

Participating cost amount of CO #01:	\$1,915.00
Non-participating cost amount of CO #01:	\$565.00
Amount of Time added in CO #01:	Zero (0) Days

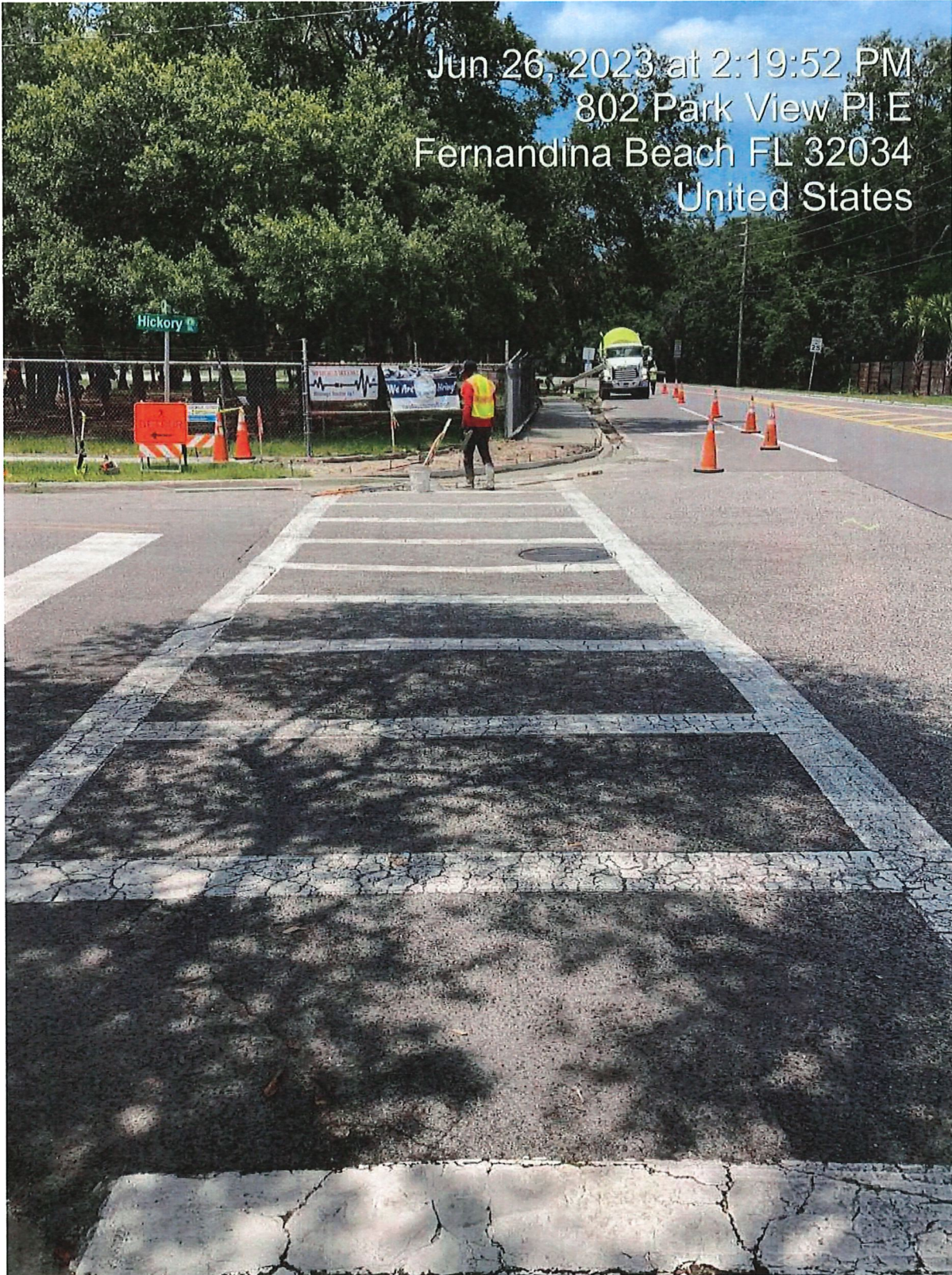
<b>Total Change Order Amount:</b>	<b>\$2,480.00</b>
<b>Total Time Added:</b>	<b>Zero (0) Days</b>



Arne Lash, CCM; Project Administrator  
DRMP, Inc.  
[alash@DRMP.com](mailto:alash@DRMP.com)  
Cell: 813-613-3292

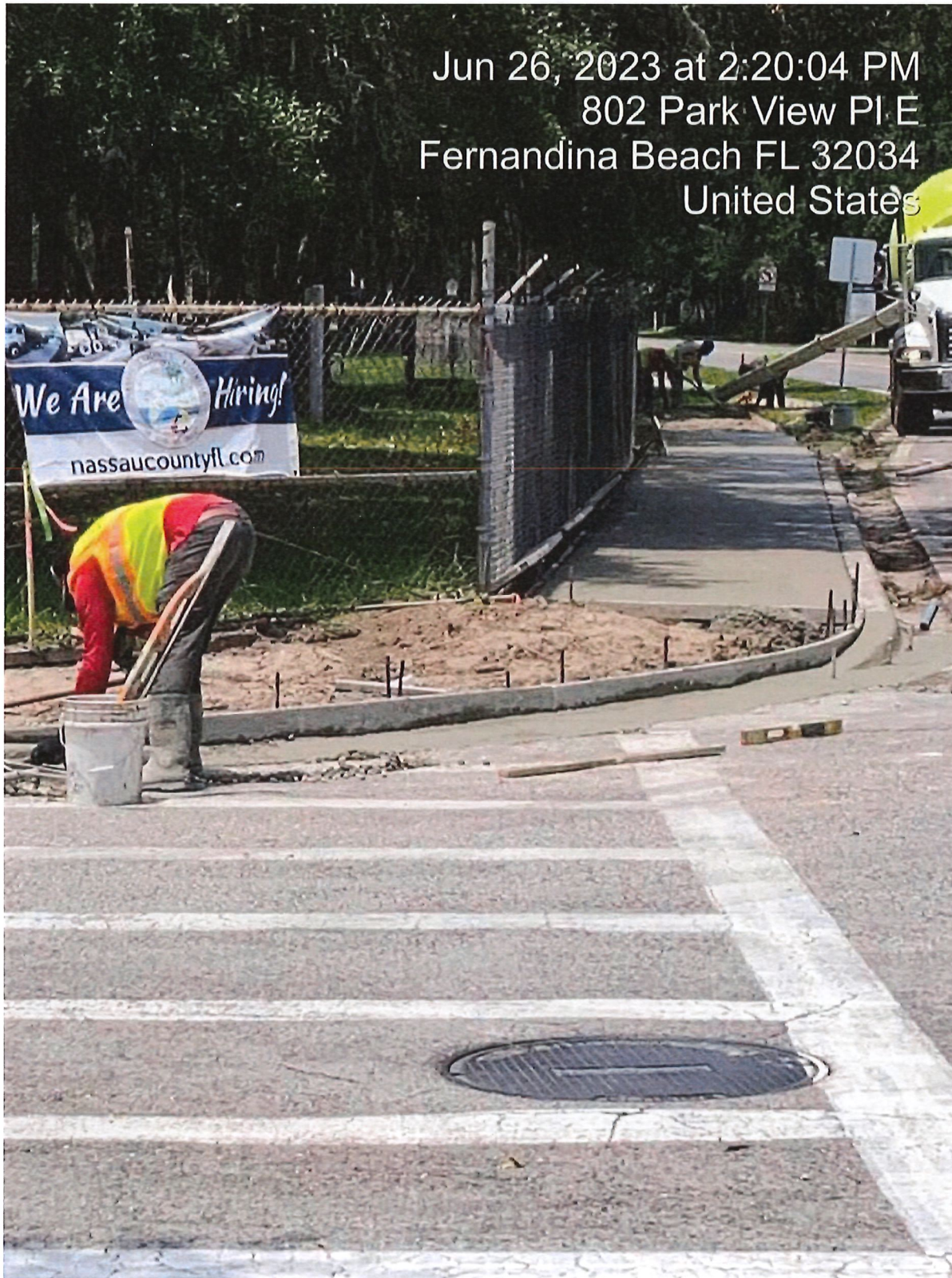
Date: 7/25/2023

Attachment A



Attachment A

Jun 26, 2023 at 2:20:04 PM  
802 Park View Pl E  
Fernandina Beach FL 32034  
United States





Attachment A

Arne you need to get with the EOR the existing cross walk does not line up with new ADA Ramp.

Sent from my iPhone

**William (Joe) Gallup**  
**Senior Inspector**

m: +1.352.316.9115



[consoreng.com](http://consoreng.com)

*The content of this email is confidential and intended for the recipient specified in message only. It is strictly forbidden to share any part of this message with any third party, without a written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future.*

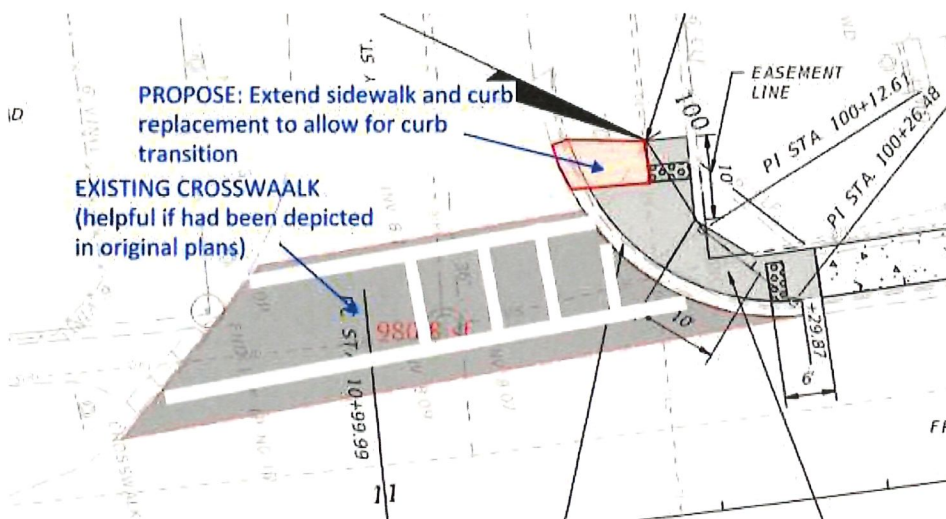
**Attachment B**

**From:** Arne Lash <[ALash@drmp.com](mailto:ALash@drmp.com)>  
**Sent:** Tuesday, June 27, 2023 5:00 PM  
**To:** Ryan Asmus <[rasmus@nfps.net](mailto:rasmus@nfps.net)>  
**Cc:** Raymond Albury <[ralbury@nassaucountyfl.com](mailto:ralbury@nassaucountyfl.com)>; Robert Companion <[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)>; William (Joe) Gallup <[wgallup@consoreng.com](mailto:wgallup@consoreng.com)>; Geoff Scales <[gcales@drmp.com](mailto:gcales@drmp.com)>  
**Subject:** 441241-1-58-01 Citrona Drive curb ramp and crosswalk misalignment at Hickory Street

Ryan,

Per our phone conversation earlier this afternoon, I reviewed the plans, sheet 9, and the FDOT Standard Plans, Index 522-002, with the field inspector. The Contractor, CGC, built (the curb section of) a CR-L Ramp, option B, in conformance with 522-002 as modified by the plans, but there was insufficient room for the curb transition-to-drop section that will align with the existing cross walk.

If we are to preserve the cross walk, a short section of curb that was placed yesterday on the N.W. corner of Citrona Dr. and Hickory St. will need to be removed, along with a small additional piece of existing curb. See below and attached. This allows for the drop curb transition to be moved further toward Hickory St., and will slightly increase the curb and sidewalk pay quantities. In addition, the contractor will likely look for some compensation for the piece of new transition poured and subsequently removed.



The alternative would be to remove the cross walk by grinding and re-striping, but this may lead to ADA best practice violation (not parallel to major street).

Please confirm the following direction we intend to give to CGC Contractor:

*"In order to preserve the existing crosswalk, the County requests that you remove a portion of transition curb previously placed, and extend the curb and new sidewalk as shown in the attached."*

Let me know if you have any questions or comments.

Thank you,

**Arne Lash, CCM**

**Project Administrator**

**Construction Services**

Main: 863.686.7100 | Direct: [863.225.9625](tel:863.225.9625) | Cell: [813.613.3292](tel:813.613.3292)

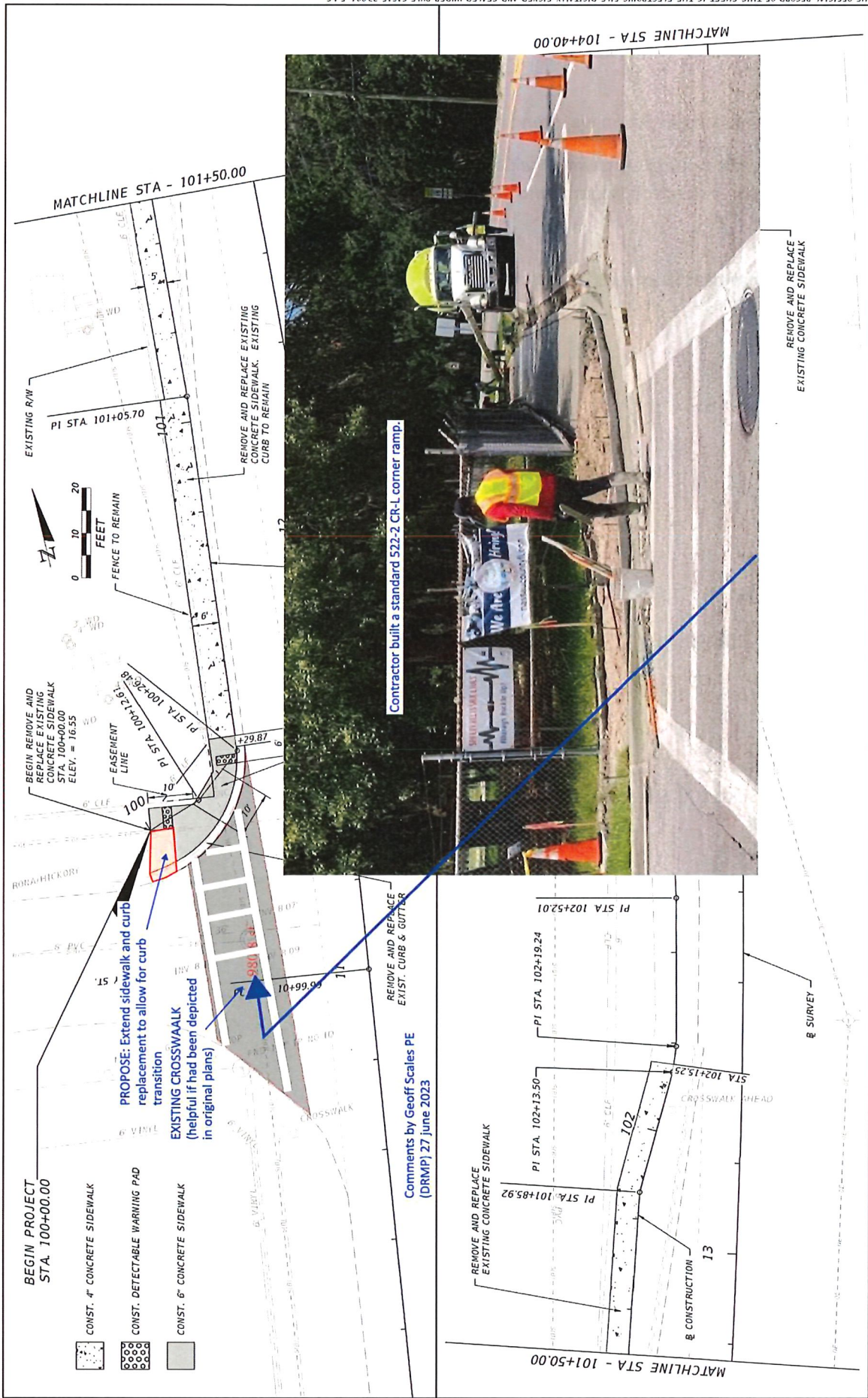
[alash@drmp.com](mailto:alash@drmp.com)



1125 Bartow Road, Suite 100, Lakeland, FL 33801



Attachment B



DATE	DESCRIPTION	REVISIONS	DESCRIPTION

JAMES H. PITMAN JR. P.E. LICENSE NUMBER 42035 N.F.P.S. P.O. BOX 3823 LAKE CITY, FLORIDA 32056 CERTIFICATE OF AUTHORIZATION 29011		CITRONA DRIVE SIDEWALK ROAD NO. CITRONA DR COUNTY MASSAU COUNTY FINANCIAL PROJECT ID 441241-1	
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SHEET NO.	9
PLAN SHEETS 2/19/2022 12:09:59 PM SCS, CORP.	

THE OFFICIAL RECORD OF THIS SHEET IS THE ELECTRONIC FILE DIGITALLY SIGNED AND SEALED UNDER RULE 61G15-23.004, F.A.C.

**Attachment C**

**RE: 441241-1-58-01 Citrona Drive curb ramp and crosswalk misalignment at Hickory Street**

Ryan Asmus <rasmus@nfps.net>

Arne,

Please see the attached for direction on how to handle the drop curb situation. The existing special emphasis cross-walk painting will not need to be relocated.

Please feel free to contact me if you have any questions, happy to help!

Thank you,

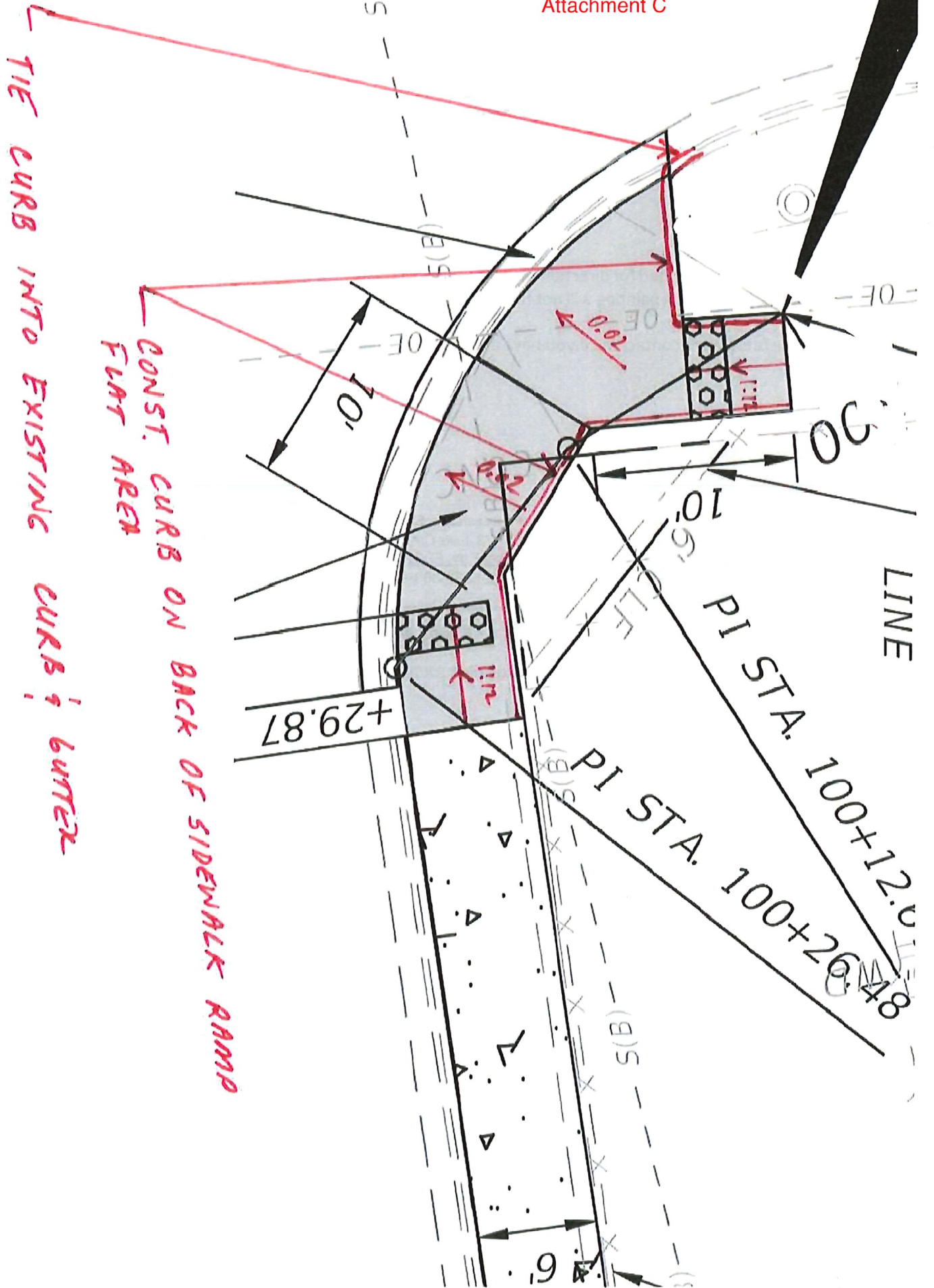


**RYAN ASMUS, P.E.**  
*TRANSPORTATION DIRECTOR*  
**NORTH FLORIDA PROFESSIONAL SERVICES, INC.**  
POST OFFICE BOX 3823, LAKE CITY, FL 32056  
[1450 SW SR 47, LAKE CITY, FL 32025](#)  
386-752-4675 OFFICE | 386-365-9464 CELL



*START TO FINISH SOLUTIONS FOR YOUR COMMUNITY*

Attachment C



**Attachment D**

441241-1-58-01/G2717 - Nassau County Citrona Drive Sidewalk - Hickory Street Overruns

Jonny Barton [jbarton@cgccivil.com](mailto:jbarton@cgccivil.com)

To: Arne Lash

CC: William (Joe) Gallup; Mark Barton

Arne, please see the attached drawing depicting additional work done at the Hickory Street corner.

Quantities are as follows:

- Additional 6" SW – 12 SY
- Additional Concrete Removal: 8 SY
- Additional F Curb – 16 LF

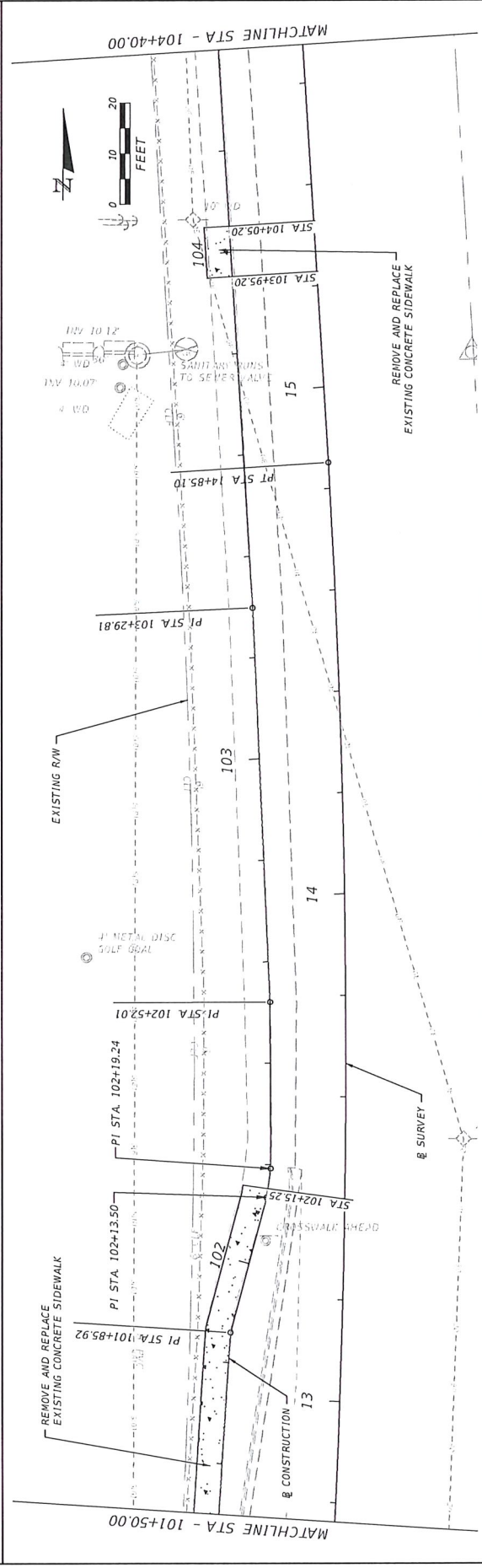
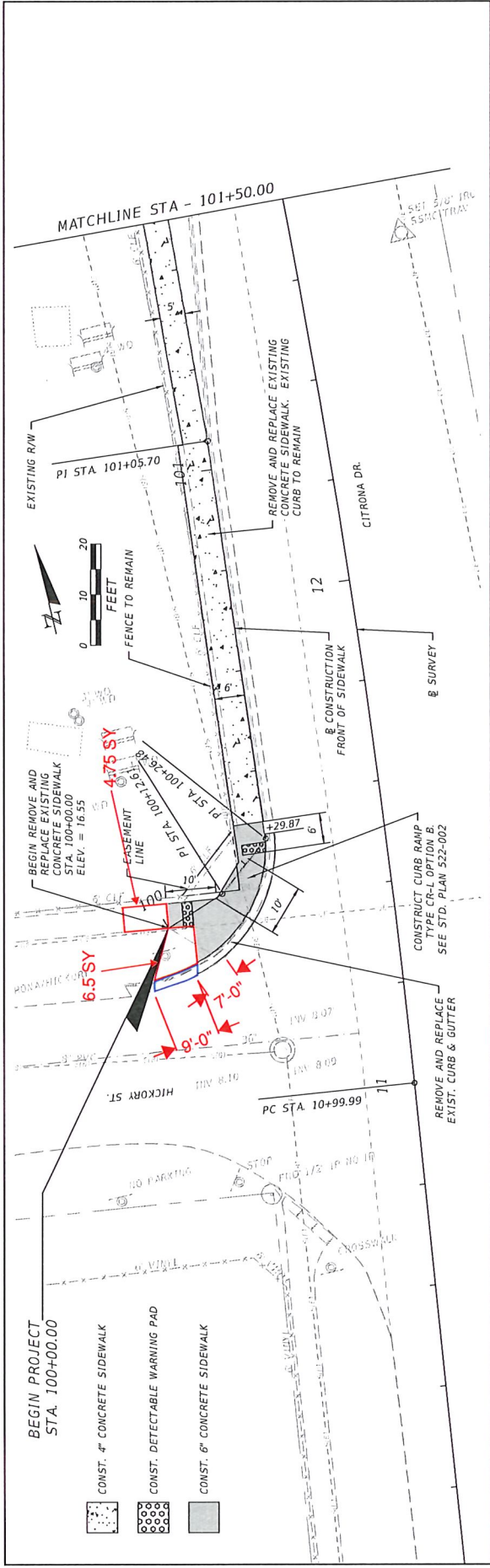
These are the numbers I have come up with between myself, Mark and Joe. Let me know if you have any questions.

Thank you,

Jonny Barton  
Project Manager

CGC, Inc.  
(904) 783-4119 (Office)  
(904) 697-9112 (Cell)  
(904) 783-3401 (Fax)  
[jbarton@cgccivil.com](mailto:jbarton@cgccivil.com)

Attachment D



DATE	DESCRIPTION	DATE	DESCRIPTION

JAMES H. PITMAN JR. P.E. LICENSE NUMBER 42035 W.P.S. P.O. BOX 3823 LAKE CITY, FLORIDA 32056 CERTIFICATE OF AUTHORIZATION 29011		CITRONA DRIVE SIDEWALK ROAD NO. CITRONA DR COUNTY MASSAU COUNTY FINANCIAL PROJECT ID 441241-1	SHEET NO. 9
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Attachment E

Citrona Drive Pedestrian Improvement  
From Hickory St. to Beech St.  
TBD

Project Title:  
Progress Payment No.:

County PO / Contract No.: CS-22-213 / CM3333  
Engineer / Architect Project No.: FDOT FPN: G2717-44124115801

Item No.	Pay Item	Description of Item	ORIGINAL ESTIMATE			PREVIOUSLY COMPLETED		COMPLETED THIS PERIOD		COMPLETED TO DATE			
			Unit	Qty. Bid	Unit Cost	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	Percent Complete
1	101-1	MOBILIZATION	LS	1	\$110,475.00	\$110,475.00	0.00	\$0.00	1.00	\$110,475.00	1.00	\$110,475.00	100.00%
2	102-1	MAINTENANCE OF TRAFFIC	LS	1	\$29,000.00	\$29,000.00	0.00	\$0.00	1.00	\$29,000.00	1.00	\$29,000.00	100.00%
3	102-60	WORK ZONE SIGN, F & I	ED	2275	\$1.00	\$2,275.00	0.00	\$0.00	2275.00	\$2,275.00	2,275.00	\$2,275.00	100.00%
4	102-74-1	CHANNELIZING DEVICE -TYPES I, II,DI, VP, DRUM, OR LCD	ED	1300	\$1.00	\$1,300.00	0.00	\$0.00	1300.00	\$1,300.00	1,300.00	\$1,300.00	100.00%
5	104-10-3	SEDIMENT BARRIER	LF	1271	\$2.00	\$2,542.00	0.00	\$0.00	1271.00	\$2,542.00	1,271.00	\$2,542.00	100.00%
6	110-1-1	CLEARING AND GRUBBING	AC	0.12	\$20,000.00	\$2,400.00	0.00	\$0.00	0.120	\$2,400.00	0.120	\$2,400.00	100.00%
7	110-4-10	REMOVAL OF EXISTING CONCRETE	SY	416	\$25.00	\$10,400.00	0.00	\$0.00	416.00	\$10,400.00	416.00	\$10,400.00	100.00%
8	120-1	REGULAR EXCAVATION	CY	16	\$100.00	\$1,600.00	0.00	\$0.00	16.00	\$1,600.00	16.00	\$1,600.00	100.00%
9	120-2-2	BORROW EXCAVATION, TRUCK MEASURE	CY	11	\$100.00	\$1,100.00	0.00	\$0.00	11.00	\$1,100.00	11.00	\$1,100.00	100.00%
10	210-1	REWORKING LIMEROCK BASE	SY	5	\$300.00	\$1,500.00	0.00	\$0.00	5.00	\$1,500.00	5.00	\$1,500.00	100.00%
11	334-1-13	SUPERPAVE ASPHALTIC CONCRETE, TRAFFIC C	TN	1	\$1,500.00	\$1,500.00	0.00	\$0.00	1.00	\$1,500.00	1.00	\$1,500.00	100.00%
12	520-1-10	CONCRETE CURB & GUTTER, TYPE F	LF	42	\$75.00	\$3,150.00	0.00	\$0.00	42.00	\$3,150.00	42.00	\$3,150.00	100.00%
13	522-1	CONCRETE SIDEWALK, 4" THICK	SY	368	\$75.00	\$27,600.00	0.00	\$0.00	368.00	\$27,600.00	368.00	\$27,600.00	100.00%
14	522-2	CONCRETE SIDEWALK, 6" THICK	SY	45	\$90.00	\$4,050.00	0.00	\$0.00	45.00	\$4,050.00	45.00	\$4,050.00	100.00%
15	527-2	DETECTABLE WARNINGS	SF	145	\$55.00	\$7,975.00	0.00	\$0.00	145.00	\$7,975.00	145.00	\$7,975.00	100.00%
16	515-1-2	PIPE HANDRAIL - GUI DERAIL, ALUMINUM	LF	15	\$250.00	\$3,750.00	0.00	\$0.00	15.00	\$3,750.00	15.00	\$3,750.00	100.00%
17	570-1-2	PERFORMANCE TURF, SOD	SY	415	\$10.00	\$4,150.00	0.00	\$0.00	415.00	\$4,150.00	415.00	\$4,150.00	100.00%
18	711-11-123	THERMOPLASTIC, STD, WHITE SOLID FOR CROSSWALK AND ROUNDABOUT 12"	LF	835	\$4.00	\$3,340.00	0.00	\$0.00	835.00	\$3,340.00	835.00	\$3,340.00	100.00%
19	711-11-125	THERMOPLASTIC, STD, WHITE SOLID FOR STOP LINE AND CROSSWALK 24"	LF	520	\$7.00	\$3,640.00	0.00	\$0.00	520.00	\$3,640.00	520.00	\$3,640.00	100.00%
						\$221,747.00	\$0.00	\$221,747.00	\$0.00	\$221,747.00	\$221,747.00	\$221,747.00	100.00%

Arne,

Thank you for the wonderful summary you provided. Please see FHWA approval below. It is important to note that **FDOT can only reimburse \$1,500.00** of this change order. That means that Nassau County needs to expect that they will be responsible for the remaining \$980.00. This amount is made up from the \$565.00 non-participating cost and \$415.00 that is beyond the approved amount of the agreement between Nassau County and FDOT. Thank you again and please let me know if you have any questions.

Have a great afternoon,

Kevin D. Rogers  
D2 District Construction Services Manager  
Florida Department of Transportation  
District 2 Construction Office  
1109 South Marion Avenue  
Lake City, FL 32025  
Office- 386-961-7416  
[Kevin.Rogers@dot.state.fl.us](mailto:Kevin.Rogers@dot.state.fl.us)

**From:** Moseley, Douglas <[Douglas.Moseley@dot.state.fl.us](mailto:Douglas.Moseley@dot.state.fl.us)>  
**Sent:** Thursday, July 27, 2023 1:40 PM  
**To:** Rogers, Kevin <[Kevin.Rogers@dot.state.fl.us](mailto:Kevin.Rogers@dot.state.fl.us)>  
**Cc:** Bordner, Jason <[Jason.Bordner@dot.state.fl.us](mailto:Jason.Bordner@dot.state.fl.us)>; Shaw, Brent <[Brent.Shaw@dot.state.fl.us](mailto:Brent.Shaw@dot.state.fl.us)>; Evans, Kimberly <[Kimberly.Evans@dot.state.fl.us](mailto:Kimberly.Evans@dot.state.fl.us)>  
**Subject:** FW: 441241-1-58-01; G2717 Citrona Drive LAP - Change Order No.1 for FDOT review

Kevin,

Thanks for the summary. Concur with your recommendations below.

Full participation in \$1,915.00 and non-participation in \$565.00 for change order number 01.

Thanks,

**Doug Moseley, P.E.**  
*District 2, Construction Engineer*  
*Lake City Operations-Construction*  
*(386) 961-7030 office*  
*(386) 623-0601 mobile*  
[Douglas.moseley@dot.state.fl.us](mailto:Douglas.moseley@dot.state.fl.us)

**From:** Rogers, Kevin <[Kevin.Rogers@dot.state.fl.us](mailto:Kevin.Rogers@dot.state.fl.us)>  
**Sent:** Thursday, July 27, 2023 12:37 PM  
**To:** Moseley, Douglas <[Douglas.Moseley@dot.state.fl.us](mailto:Douglas.Moseley@dot.state.fl.us)>  
**Cc:** Bordner, Jason <[Jason.Bordner@dot.state.fl.us](mailto:Jason.Bordner@dot.state.fl.us)>; Shaw, Brent <[Brent.Shaw@dot.state.fl.us](mailto:Brent.Shaw@dot.state.fl.us)>; Evans, Kimberly <[Kimberly.Evans@dot.state.fl.us](mailto:Kimberly.Evans@dot.state.fl.us)>  
**Subject:** FW: 441241-1-58-01; G2717 Citrona Drive LAP - Change Order No.1 for FDOT review

**Citrona Drive Sidewalk Improvements LAP, G2717, FIN 441241-1-58-01, Change Order No.1 – CR-L overrun of quantities to match existing special emphasis crosswalk**

Hey Doug / Jason,

Please find Change Order 01 from the subject **LAP project** attached for your review / approval for federal participation. Of note:

- Adjustments are being performed at the established contract unit prices
- There was a **portion of rework which has been broken out as non-participating**. There is no, delay, premium costs (non-participating excluded) , or inefficiencies associated with this change.
- The changes are Value Added adjustments needed to make the project functionally operational.
- All of this work falls within the Project Limits and is consistent with the Original Scope.

The change order breakdown is as follows:

**Summary:**

1. Compensates the contractor for removing previously poured curb and extending a ramp to match the existing high-emphasis cross-walk

**Justification for the changes:**

1. During the installation of the new ramp it was noticed that it did not line up with the existing high emphasis cross-walk. This change is needed to make the project functionally operational.
2. The portion of the curb at this location which was completed under this contract and had to be removed is **considered re-work** and deemed as **non-participating**.

**Cost Breakdown**

110-4-10 Removal of Existing Concrete 8.0 SY (Attachment D): \$200.00  
522-2 Sidewalk Concrete 6" Thick 12.0 SY (Attachment D): \$1,080.00  
520-1-10 Concrete Curb & Gutter, Type F 16.0 LF (Attachment D): \$1,200.00

**Non-participating funding:** 7.0 LF (1.6 SY) of concrete removal was previously poured by the contractor per the plan layout, which will be considered rework by the Department and non-eligible for reimbursement. This concrete removal rework area cost is \$40.00 and is considered non-participating funds by the Department. Likewise, 7.0 LF of concrete curb and gutter, type 'F' was previously poured by the contractor per the plan layout and will be considered rework by the Department and non-eligible for reimbursement. This concrete F curb rework area cost is \$525.00 and is considered non-participating funds by the Department.

**Participating funding:** It is the opinion of the CEI that the above-mentioned adjustment to the CR-L cross walk shown on plan sheet 9 of the roadway plans, outside of the above-mentioned concrete removal and concrete F curb considered rework by the Department, should be considered eligible for Federal Aid Participation, as it provides an added benefit to the project overall and was needed to ensure the project's pedestrian facilities adhere to ADA requirements. Out of the total cost requested of \$2,480.00 by CGC, Inc., the additional project cost of \$1,915.00 is considered compensable additional costs per the contract specifications, ADA requirements, and FDOT Standard Specifications and Roadway Standard Plans.

Therefore the CCEI recommends **full participation** in **\$1,915.00** and **non-participation** in **\$565.00** of the total amount of \$2,480.00 of change order number 01.

Thank You,

Kevin D. Rogers  
D2 District Construction Services Manager  
Florida Department of Transportation  
District 2 Construction Office  
1109 South Marion Avenue  
Lake City, FL 32025  
Office- 386-961-7416

[Kevin.Rogers@dot.state.fl.us](mailto:Kevin.Rogers@dot.state.fl.us)

**From:** Arne Lash <[ALash@drmp.com](mailto:ALash@drmp.com)>

**Sent:** Thursday, July 27, 2023 12:26 PM

**To:** Rogers, Kevin <[Kevin.Rogers@dot.state.fl.us](mailto:Kevin.Rogers@dot.state.fl.us)>

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**Subject:** 441241-1-58-01; G2717 Citrona Drive LAP - Change Order No.1 for FDOT review

**EXTERNAL SENDER:** Use caution with links and attachments.

Kevin,

Attached for your review and signature is the completed, revised Change Order #01 for the Nassau County Citrona Drive Sidewalk LAP project. This action is pursuant to prior emails and verbal coordination with Nassau County to adjust the CR-L curb ramp in an attempt to align the proposed ramp with the existing special emphasis crosswalk on the NW corner of Citrona Drive and Hickory Street to meet FDOT and ADA specification requirements.

Please sign the District Two Program Administrator signature line and date and return to me so I can submit to CGC, Inc. for signature.

**Citrona Drive Sidewalk Improvements LAP, G2717, FIN 441241-1-58-01, Change Order No.1 – CR-L overrun of quantities to match existing special emphasis crosswalk**

**The summary of change is as follows:**

Overrun of line item quantities to meet ADA requirements and build the CR-L curb ramp at Citrona Drive and Hickory Street so that it lines up with the existing special emphasis crosswalk.

**Justification for the change:**

The additional work listed above was necessitated by a plan adjustment beyond the contractor's control. The change is needed to meet FDOT specifications and standards and ADA requirements.

DRMP recommends **full participation** at \$1,915.00 and **non-participation** at \$565.00 of the \$2,480.00 additional cost overrun of contract line items associated with this change order.

Thank you,

Arne Lash, CCM

